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**SOCIETY OF ECONOMIC GEOLOGISTS, INC.**

## STUDENT CHAPTER BYLAWS

### **Article I. Name**

**Section 1.** The name of this Student Chapter of the Society of Economic Geologists (SEG) shall be:

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(name of university/institution)

### **Article II. Purpose**

**Section 1.** The purpose of this organization is to encourage among its members an increasing knowledge of geology and its application to minerals exploration, mining, and other industries; to promote professionalism as it relates to the field of geology; and to provide a means of contact with the economic geology community at large.

**Section 2.** The relation of this Chapter to the Society of Economic Geologists shall be governed by the SEG Constitution and Bylaws. The Chapter shall also abide by the rules and regulations of its university/institution in the course of functioning as an SEG Student Chapter. The Chapter is required to annually update its contact information and list of officers using the Student Chapter Annual Report Form provided by SEG with a reporting deadline of 30 September.

### **Article III. Membership**

**Section 1.** Any student in good standing and studying one of the geological sciences at the above-named institution shall be eligible for membership in the Student Chapter. Membership shall remain in force as long as the member is enrolled in the institution and pays applicable Chapter dues.

**Section 2.** Members of the Student Chapter Executive Committee are required to be current SEG Student Members. Other chapter members are strongly encouraged to become Student Members of SEG although that is not a requirement for Student Chapter membership.

### **Article IV. Chapter Dues**

**Section 1.** Annual chapter dues shall be established by majority vote of the Student Chapter.

**Section 2.** If a student is in arrears in Chapter dues after one semester (or quarter) the student is ineligible to vote; after one year, the student shall be dropped from Chapter membership.

**Section 3.** Special assessments can be levied by the Student Chapter Executive Committee, subject to approval by the Chapter members.

#### **Article V. Chapter Officers**

**Section 1.** The officers of this Chapter shall be President, Vice President, Secretary and Treasurer, and shall constitute the Executive Committee of the Chapter.

**Section 2.** Officers shall be elected at a meeting at the end of an academic year and shall serve for one year beginning at the commencement of the following academic year.

**Section 3.** Chapter officers cannot succeed themselves in the same office for a second term; however, an officer is eligible to serve in another position.

**Section 4.** Vacancies, except for that of President, occurring during the year shall be filled by Chapter membership vote at a regularly scheduled meeting.

**Section 5.** Chapter Faculty Sponsors or co-sponsors shall be chosen or reconfirmed at the annual elections.

#### **Article VI. Duties of the Chapter Officers**

**Section 1.** The Chapter President shall preside at all meetings of the Chapter and the Executive Committee. The President shall appoint all Chapter committees subject to the approval of the Chapter's Executive Committee. All executive duties not herein delegated to other officers shall be the President's responsibility. The President shall prepare an Annual Report for presentation to the Chapter membership at the last meeting of the academic year. A copy of the Annual Report shall be forwarded to the Executive Director of the Society of Economic Geologists and the Chair of the SEG Student Affairs Committee.

**Section 2.** The Chapter Vice President shall assume the duties of the President in the President's absence and shall succeed to the Presidency in case of a vacancy.

**Section 3.** The Chapter Secretary shall maintain a record of all Chapter and Executive Committee meetings. The Secretary shall be responsible for preparation of reports, with the exception of the President's Annual Report, and shall conduct necessary communications on behalf of the Chapter.

**Section 4.** The Chapter Treasurer shall maintain a complete record of income and expenses of the Chapter and pay bills as authorized by the Executive Committee. The Treasurer shall submit an annual report to the Executive Committee for audit and approval.

**Section 5.** All books, records and cash shall be under the custody of the Faculty Sponsor or Cosponsors during periods when regularly scheduled classes at the host institution are not in session.

#### **Article VII. Committees**

**Section 1.** The Chapter Executive Committee shall consist of the four officers and shall be responsible for the management of the Chapter. The Faculty Sponsor and/or co-sponsor shall be *ex officio* members of the committee.

**Section 2.** The President, with the approval of the Executive Committee, shall appoint any special committees required to implement Student Chapter activities.

#### **Article VIII. Meetings**

**Section 1.** The Chapter shall hold at least one meeting per month during the academic year.

#### **Article IX. Quorum**

**Section 1.** A quorum at any meeting of the membership shall consist of one-third of the members and at least one of the elected officers present.

**Section 2.** A quorum of the Executive Committee shall be three.

#### **Article X. Amendments**

**Section 1.** These Bylaws may be amended by a vote of two-thirds of the members attending and voting at a regularly scheduled meeting, provided the amendment was submitted in writing at a prior meeting.

**Section 2.** Any amendment to the Student Chapter Bylaws must be ratified by the Executive Committee of the Society of Economic Geologists.